REQUEST FOR QUOTATION (RFQ)

RFP Reference:	ENRICH/2026/START-UP/005
Contracting Organization:	ADRA Uganda
Target Districts:	Agago, Kitgum and Pader
Bid Submission Deadline	23rd November 2026

1. Background And Context

ADRA Uganda is implementing the ENRICH Project 2026, a program aimed at enhancing the economic resilience and self-reliance of vulnerable groups in the post-conflict communities of Agago, Kitgum and Pader Districts in Northern Uganda.

ENRICH Project seeks to equip the communities in these districts with community radios to support the dissemination of information in regard to health, Gender and human rights, livelihood, youth empowerment, announcements and community sensitization.

In this regard, ADRA hereby invites suitably qualified service providers/vendors to submit in their BOQs to supply start up kits (Tools and equipment) for the youth hubs in the 3 districts Agago, kitgum and Pader.

2. Scope of work

The selected service provider(s) shall be responsible for the procurement of the Tools and equipment for the Youth HUBS in the said districts (Agago,Kitgum and Pader) and must therefore share their BOQs as per the specifications/BOQs described below;

2.1 BOQs for the Tools and equipment for the youth hubs in the districts of Agago, Kitgum and Pader;

BASIC START UP TOOLS

A. **WELDING AND FABRICATION TOOLS**.

S/N	DESCRIPTION	QTY	DISTRICT
01	Welding Machine	3	Agago,kitgum,Pader
02	Angle grinder	3	Agago,kitgum,Pader
03	Bench vice	3	Agago,Kitgum,Pader
04	Drill	3	Agago,Kitgum,Pader
05	Hack saw	3	Agago,Kitgum,Pader
06	Hammer	3	Agago,Kitgum,Pader
07	Tap measure	6	Agago,Kitgum,Pader
08	Try square	6	Agago,Kitgum,Pader
09	Hack saw blade	15	Agago,Kitgum,Pader
10	Pairs of pliers	6	Agago,Kitgum,Pader
B	**MOTORCYCLE REPAIR**		
01	Tool box	3	Agago,Kitgum,Pader
02	Tyre lever	6	Agago,Kitgum,Pader
03	Foot pump	3	Agago,Kitgum,Pader

04	Allen keys	3 set	Agago,Kitgum,Pader
05	Full combination spanner	3 set	Agago,Kitgum,Pader
06	Box spanner	3 set	Agago,Kitgum,Pader
07	Pairs plier	3 set	Agago,Kitgum,Pader
08	Y-spanner	3	Agago,Kitgum,Pader
09	T- spanner 8,10,12,14	12	Agago,Kitgum,Pader
10	Ring spanner no. 28	3	Agago,Kitgum,Pader
11	Spanner no. 27	3	Agago,Kitgum,Pader
12	Ring spanner no. 14,15	6	Agago,Kitgum,Pader
13	Screw driver star and flat	3 set	Agago,Kitgum,Pader
14	Ring spanner no. 16&17	6	Agago,Kitgum,Pader
15	Combination spanner no. 24	3	Agago,Kitgum,Pader
C	**CARPENTRY AND JOINERY**		Agago,Kitgum,Pader
1	Hand saw	3	Agago,Kitgum,Pader
2	Bow saw	3	Agago,Kitgum,Pader
3	Hack saw	3	Agago,Kitgum,Pader
4	Jack plane	3	Agago,Kitgum,Pader
5	Smoothing plane	3	Agago,Kitgum,Pader
6	Chisels 6mm,12mm,10mm,15mm,18mm	3 sets	Agago,Kitgum,Pader
7	Sash cramp	3	Agago,Kitgum,Pader
8	G cramp	3	Agago,Kitgum,Pader
9	F cramp	3	Agago,Kitgum,Pader
10	Bench vice	3	Agago,Kitgum,Pader
11	Tap measure 7m	6	Agago,Kitgum,Pader
12	Try square	6	Agago,Kitgum,Pader
13	Claw hummer	6	Agago,Kitgum,Pader
14	Screw driver	3 set	Agago,Kitgum,Pader
15	Carpenter brace	3	Agago,Kitgum,Pader
16	Bits	3 set	Agago,Kitgum,Pader
17	0il stone	3	Agago,Kitgum,Pader
18	Electric hand drill	3	
19	Bench desk sandering machine	3	Agago,Kitgum,Pader
20	Roughers and filers	12	Agago,Kitgum,Pader
21	Squares in different sizes	12	Agago,Kitgum,Pader
22	Marking gauge	6	Agago,Kitgum,Pader
23	Rebate plane	3	Agago,Kitgum,Pader
24	Portable circular saw	6	Agago,Kitgum,Pader
D	**HAIR DRESSING**		
1	Dressing mirror	6	Agago,Kitgum,Pader
2	Hand Hair dryer	3	Agago,Kitgum,Pader
3	Hair sink	3	Agago,Kitgum,Pader
4	Towel - set	3	Agago,Kitgum,Pader
5	Hair shampoo 5Litres	3	Agago,Kitgum,Pader
6	Hair conditioner	3	Agago,Kitgum,Pader
7	Hair relaxer	3	Agago,Kitgum,Pader
8	Hair spray	3	Agago,Kitgum,Pader
9	Pair of scissors	3	Agago,Kitgum,Pader
10	Set of combs	3	Agago,Kitgum,Pader

11	Abuja 24	3	Agago,Kitgum,Pader
12	Black thread roll	3	Agago,Kitgum,Pader
13	Mats	3	Agago,Kitgum,Pader
14	Plastic chairs	12	Agago,Kitgum,Pader
15	Tong comb	3	Agago,Kitgum,Pader
E	**BARBERING**		
1	Shaving machine	3	Agago,Kitgum,Pader
2	Rechargeable (shaving machine)	3	Agago,Kitgum,Pader
3	Mirror	3	Agago,Kitgum,Pader
4	Solar panel 120w	3	Agago,Kitgum,Pader
5	Battery 100ha	3	Agago,Kitgum,Pader
6	Smoother	3	Agago,Kitgum,Pader
7	Baber cap	6	Agago,Kitgum,Pader
8	Neck dust	3	Agago,Kitgum,Pader
9	Towel warmer	3	Agago,Kitgum,Pader
10	spirit	15	Agago,Kitgum,Pader
11	Half front cloth	3	Agago,Kitgum,Pader
12	Movit hair food	6 doz	Agago,Kitgum,Pader
13	Sterilizer	3	Agago,Kitgum,Pader
14	Comb	3 doz	Agago,Kitgum,Pader
15	Hair brush	6	Agago,Kitgum,Pader
16	Radiant spray	6	Agago,Kitgum,Pader
17	Star screw	3 set	Agago,Kitgum,Pader
18	Sprayer bottle	6	Agago,Kitgum,Pader
19	Salon chair	3	Agago,Kitgum,Pader
F	**CATERING**		
1	Portable stove	3	Agago,Kitgum,Pader
2	Source pan	3 set	Agago,Kitgum,Pader
3	Serving dishes	3 set	Agago,Kitgum,Pader
4	Tea flasks	3 pcs	Agago,Kitgum,Pader
5	Frying pan	3	Agago,Kitgum,Pader
6	Deep frying pan	3	Agago,Kitgum,Pader
7	Skimmer	3	Agago,Kitgum,Pader
8	Tongs	3	Agago,Kitgum,Pader
9	Chapatti board	3	Agago,Kitgum,Pader
10	Dinner plate	3 set	Agago,Kitgum,Pader
11	Motor and pestle	3	Agago,Kitgum,Pader
12	Blending machine	3	Agago,Kitgum,Pader
13	Wash hand basin	3	Agago,Kitgum,Pader
14	Table forks	3 set	Agago,Kitgum,Pader
15	Serving spoon	3 set	Agago,Kitgum,Pader
16	Table spoon	3 set	Agago,Kitgum,Pader
17	Basin	6	Agago,Kitgum,Pader
18	Charcoal oven	3	Agago,Kitgum,Pader
G	**TAILORING**		
1	Sewing machines- Singer	9	Agago,Kitgum,Pader
2	Pairs of scissors	9	Agago,Kitgum,Pader

3	Tape measure	9	Agago,Kitgum,Pader
4	Sewing threads different colors in small boxes	15	Agago,Kitgum,Pader
5	Sewing needles' -in small boxes	3	Agago,Kitgum,Pader
6	Tools box for minor repairs	3	Agago,Kitgum,Pader
7	Plastic chairs	12	Agago,Kitgum,Pader

3.Duration and timeline

The assignment is expected to be completed within 1(one) week, commencing from the date of contract signing. Bidders are required to submit a detailed cost of other requirements deemed fit for any trade that may not have been explicitly indicated in the BOQ.

4. Eligibility Criteria

Proposals/BOQs are invited from companies that meet the following minimum requirements:

- Legally registered company, or consortium with demonstrable capacity to deliver on the subject of procurement.
- Minimum of three (3) years' experience in delivering similar works.
- Valid tax clearance certificate and registration documents.

5.Financial Proposal/RFQ

1. Detailed budget breakdown for all Items required as shown in the specification.
2. Any applicable taxes should be clearly indicated.

6. Submission Instructions

Interested companies should submit their complete BOQs on email address: admin.assistant@adraUGANDA.org; jabin@adrauganda.org; enrich.lad@adrauganda.org; enoch@adrauganda.org

OR

by Submission in sealed envelopes/Packages clearly labelled to our ADRA office in Kireka:

ADRA Uganda

Kireka Hill

P.O. Box 9946,

Kampala Uganda.

7. Clarifications and Questions

Any questions or requests for clarification regarding this RFQs must be submitted in writing to the emails; admin.assistant@adraUGANDA.org; and enrich.lad@adraUGANDA.org; jabin@adrauganda.org;

Bids shall be submitted not later than 23th November 2026.